



CITY OF TITUSVILLE

City Council Meeting Proceedings **December 17, 2019**

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CALL TO ORDER	Mayor Smith called the meeting to order in the 2 nd Floor Conference Room at Towne Square at 6:33 p.m.
INVOCATION	Mayor Smith
PLEDGE OF ALLEGIANCE	Led by Mayor Smith
ROLL CALL	Mayor Esther Smith, Deputy Mayor Bill Adelman, Councilwoman Champion, Councilman Don Frazier, and Councilwoman Heather Leonardi were present.
NOTICE OF EXECUTIVE SESSION	None
ADOPTION OF AGENDA	<i>Motion by Mr. Adelman, second by Mrs. Leonardi, and carried unanimously to adopt the agenda as prepared.</i>
APPROVAL OF MINUTES	<i>Motion by Mr. Frazier, second by Mr. Adelman, and carried unanimously to accept the minutes of the regular meeting of November 26, 2019 as submitted and placed on file.</i>
PUBLIC PARTICIPATION Pertaining to Agenda Items	James Elliott – 306 North Franklin Street Requested a copy of an agenda.
REPORTS City Manager's Annual Report	<i>Motion by Mrs. Leonardi, second by Mrs. Champion, and carried unanimously to accept the City Manager's Annual Report as submitted and placed on file.</i>
Operational Reports	<i>Motion by Mrs. Leonardi, second by Mr. Adelman, and carried unanimously to approve the Operational Reports: Building Inspector, Finance, Fire, Human Resources/Risk Management, Police, Treasurer, & Water for the month of November 2019 as submitted and placed on file.</i>
MINUTES OF BOARDS & COMMITTEES	<i>Motion by Mrs. Champion, second by Mr. Adelman, and carried unanimously to accept and place on file the minutes of the Redevelopment Authority 8/5.</i>
BILL LISTINGS	<i>Motion by Mr. Frazier, second by Mr. Adelman and carried unanimously to ratify the bill listing warrants dated 11/22, 11/29, 12/6, and 12/13.</i>
OLD BUSINESS Commission Appointments Planning Commission	<i>Motion by Mr. Adelman, second by Mrs. Leonardi and carried unanimously to reappoint Rhonda Clark to a four year term ending 1/1/2024.</i>

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Shade Tree	<p><i>Motion by Mr. Frazier, second by Mr. Adelman and carried unanimously to reappoint Barb Ives to a five year term ending 1/1/2025.</i></p> <p><i>Motion by Mr. Frazier, second by Mrs. Leonardi and carried unanimously to reappoint Robert Cartney to a five year term ending 1/1/2025.</i></p>
Council Bill No. 8 of 2019 Setting 2020 Tax Rate	<p><i>Motion by Mrs. Leonardi, second by Mr. Adelman and carried unanimously to adopt Council Bill No. 8 of 2019 on 2nd Reading.</i></p> <p>AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, FIXING THE REAL PROPERTY TAX RATE FOR ALL CITY PURPOSES FOR THE YEAR 2020 AT 24.713 MILLS ON BUILDINGS AND 71.25 MILLS ON LAND; ALSO DELINEATING THAT PORTION OF THE REAL PROPERTY TAX TO BE USED FOR RECREATIONAL PURPOSES, FOR PENSION RECOVERY PURPOSES, FOR LIBRARY PURPOSES, AND FOR SHADE TREE PURPOSES, FOR THE CALENDAR AND FISCAL YEAR 2020.</p>
Council Bill No. 9 of 2019 2020 Budget	<p><i>Motion by Mrs. Leonardi, second by Mrs. Champion and carried unanimously to adopt Council Bill No. 9 of 2019 on 2nd Reading.</i></p> <p>AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE CITY GOVERNMENT, CITY OF TITUSVILLE, HEREINAFTER SET FORTH, DURING THE YEAR 2020 AND FOR FIXING THE SALARIES OF CERTAIN OFFICES, OFFICERS, AND EMPLOYEES OF THE CITY OF TITUSVILLE FOR AND DURING THE TERM FOR WHICH THEY ARE RESPECTIVELY ELECTED OR CHOSEN FOR APPOINTMENT.</p>
Resolution No. 23 of 2019 Civil Service Rules POLICE	<p><i>Motion by Mrs. Leonardi, second by Mr. Adelman and carried unanimously to adopt Resolution No. 23 of 2019.</i></p> <p><u>SECTION 1.</u> The foregoing Police Civil Service Rules and Regulations, which are in accordance with powers granted by the Civil Service Section of the Third Class City Code (Act 22 of 2014), Sections 4401-4410, enacted by the General Assembly of the Commonwealth of Pennsylvania, pursuant to the act of July 15, 1957, P.L. 901, No. 399, Cl. 11, the Optional Third Class City Charter Law,, and in accordance with the authority granted by the municipal governing body of the City of Titusville, Crawford County, Pennsylvania, are hereby adopted by the Civil Service Board of the City of Titusville.</p>
Resolution No. 24 of 2019 Civil Service Rules FIRE	<p><i>Motion by Mrs. Leonardi, second by Mr. Adelman and carried unanimously to adopt Resolution No. 24 of 2019.</i></p>

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SECTION 1. The foregoing Fire Civil Service Rules and Regulations, which are in accordance with powers granted

by the Civil Service Section of the Third Class City Code (Act 22 of 2014), Sections 4401-4410, enacted by the General Assembly of the Commonwealth of Pennsylvania, pursuant to the act of July 15, 1957, P.L. 901, No. 399, Cl. 11, the Optional Third Class City Charter Law,, and in accordance with the authority granted by the municipal governing body of the City of Titusville, Crawford County, Pennsylvania, are hereby adopted by the Civil Service Board of the City of Titusville.

NEW BUSINESS

Resolution No. 25 of 2019

Motion by Mrs. Champion, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 25 of 2019 to appoint City Clerk Diana Durstine. (In the amount of \$1,250/month for both City Clerk and City Manager position)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE TO APPOINT A CITY CLERK EFFECTIVE JANUARY 4, 2020.

Resolution No. 26 of 2019

Motion by Mr. Frazier, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 26 of 2019 to appoint Diana Durstine for Interim City Manager.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE TO APPOINT AN INTERIM CITY MANAGER FOR THE CITY OF TITUSVILLE EFFECTIVE JANUARY 4, 2020.

Resolution No. 27 of 2019

Motion by Mr. Adelman, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 27 of 2019.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE ADOPTING CERTAIN AMENDMENTS TO THE CITY'S CONSOLIDATED SCHEDULE OF FEES AS ESTABLISHED BY ORDINANCE NO. 3028 OF 2000.

PUBLIC PARTICIPATION

James Elliott – 306 North Franklin Street

Questioned how many employees took part in the \$40,000 retirement buyback and if outgoing Mayor will shut down her Facebook page.

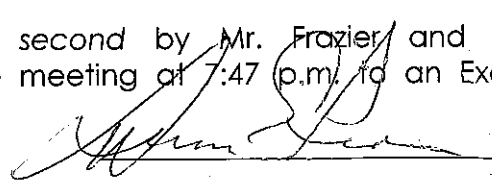
ADJOURNMENT

Motion by Mr. Adelman, second by Mr. Frazier and carried unanimously to adjourn the meeting at 7:47 p.m. to an Executive Session.

APPROVED BY COUNCIL

THIS 20th DAY OF January,
2020

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of December 17, 2019.


Diana A. Durstine, Recording Secretary